

Bay Village Early Childhood PTA
Board Meeting Minutes
September 28, 2011

The board meeting of the Bay Village Early Childhood PTA took place on September 28, 2011 at the home of Melissa Alten. The President, Melissa Alten, called the meeting to order at 7:42p.m. The Secretary, Michelle Kerber took the minutes.

The President welcomed board members in attendance. Those in attendance included the Executive Committee, Beth Stehlik, Stephanie Durand, Erin Marotta, Ashley Florez, Becky McAlea. Melissa thanked everyone who attended the first general meeting and suggested next year we try and avoid holding our meeting on the same night as the Normandy ice cream social.

Announcements:

The clipboard is circulating. Membership dues should have been paid by the August board meeting. (Standing Rules item 6D under membership)

The PTA Scholarship Auction is Friday, November 18th at the Nature Center. The cost is \$30/person and the purpose is to raise money for scholarships for High School students. The form to attend will be included in the October newsletter.

Our PTA district's Fall Conference is Thursday, October 13th (same night as our general meeting). If anyone is interested in attending, please see me for more information. Possibly offer volunteer credit to any member willing to attend in Melissa's place.

Officer Reports:

Vice president, Anna Norcross reported that October's speaker for the General Meeting is Amy Cockburn, a women's health expert. November is preschool open house and kindergarten readiness.

Treasurer Sue Watkins reported that the total receipts were \$11,901.67, disbursements were \$3,815.81, and the ending balance was \$8,085.86.

Some budget cuts were suggested.

- The rentals budget is being lowered by \$400. The suggestion was to not purchase a new waterside at this time.
- Based on a detailed budget from Allison Grealis, the field trip budget was lowered from \$3500 to \$2738.
- Membership's budget was cut by \$200.
- All parties budgets need to be lowered. Halloween from \$920 to \$700. They have already started planning but will try and underspend. Christmas party from \$1062.89 to \$800. Some suggestions for cutting costs include using Costco for food or asking for volunteers to make food. And spring party from \$875 to \$700.

These cuts will bring the budget down by \$1919.89. The changes will be presented at the next meeting and Sue will send emails out to all chairs that were not present at tonight's meeting.

Secretary Michelle Kerber had no report.

The council delegates Heather Spellman and Leslie Brown briefly discussed the Scholarship Auction. There are plans for full day Kindergarten but may need a small bond issue. 90 spots will be available at Glenview for tuition-based (\$1500/year) full day Kindergarten. 90 students are about ½ the number of enrolling Kindergarteners. The council is also working on making changes in school lunches and is looking into a discount card for all PTA members. If anyone is interested in information regarding any other Bay Village school let Heather or Leslie know and they will send on the information.

Committee Reports:

Publicity: In the future we should include our information on the back of our flyers. The next flyer to hand out at all the preschools is to publicize our next New Member Social.

Recipes are due for the cookbook immediately. The 2nd deadline is October 1st.

Fall Resale: According to the treasurer, Sue Watkins, the resale netted \$2171. There were more door sales than last year. Having the resale early was beneficial, no competition of other resales on the same day. It was brought to the resale committee's attention that someone may have been stealing off tables, possibly security may have stopped this from happening. The spring resale will be held at the High School.

The New Member Social is Thursday, October 20th at the Ironwood at 7pm.

Field Trips: It is stated in our standing rules that only members and their immediate family shall be permitted to any BVECPTA event and that immediate family can be interpreted so that any two adults may be permitted to attend a field trip to assist with the member's children. If you are a buddy, please make sure your buddy is aware of these guidelines as we have already had some confusion. However, in the event the field trip is held at a location open to the public, another adult(s) is welcome to attend as long as they pay the full price so that PTA is not subsidizing a portion of their costs.

Hospitality: Email is going to be used more. Please send an email after you have made and delivered your meal. A new addition is chairs for events/parties will receive a meal the evening before their event.

Halloween Party: Party scheduled for October 22 from 2-4. There are currently 30-40 people signed up. October 11 is the deadline.

Santa Rings: Erin is looking for volunteers. Melissa suggested that she form a committee. Erin talked about running this Saturday, Sunday, and Monday. There is potential to be a very profitable fundraiser.

Unfinished Business:

Find volunteer to attend the PTA district's Fall Conference.

Present budget cuts at next meeting.

A flyer to promote the New Member Social passed out to all Bay preschools.

Enter recipes.

Look into Bay glasses and whether they will make a profitable fundraiser.

New Business:

October 27th at the Ironwood at 7pm a "Future of the Homes Tour" meeting will be held. Sue Watkins, Kim Prudhoe, and Allison Grealis are requested to be present.

Final Announcements:

The next general meeting is Thursday, October 13th at 7:00 p.m. at Normandy School.

Reminder there is no board meeting in October. We set the schedule at our May board meeting and are skipping October, December, February and April.

Please, Please, Please get your recipes submitted. Without Homes Tour we really needed to support our other fundraisers.

The November board meeting will be Wednesday, November 16th at 7:30 p.m. at the home of Sue Watkins. Shannon Feiszli and Jacquie Mayer are bringing refreshments.

The meeting is adjourned at 9:40pm.

Submitted by:

Board Members:

_____ ; _____

Michelle Kerber
